

# Christmas

## Terms & Conditions



### DEPOSIT

We ask for a deposit of £5 per person to be paid in order to secure the booking. The deposit may be paid by cash or by card. We will require full payment of deposit within 7 days of provisional booking; unless your booking is made within 14 days of dining in which case we require the deposit within 48 hours.

### CONFIRMATION OF BOOKINGS

The booking will be confirmed upon receiving the deposit of £5 per person.

Provisional bookings will be given first refusal however if no deposit is paid within 48 hours of notification of another enquiry for the same table, then the table will be released to the other client.

### ARRIVAL AND TIMINGS

You will have your table for 2 hours – so please arrive promptly for your booking to allow you the best experience. Your party will be seated when all of your guests have arrived.

### NUMBER OF GUESTS

We require confirmation of the final numbers no later than 14 days prior to the booking. We will do our up most to accommodate increases in numbers if notified in advance.

If a guest cannot attend, please contact us at least 24 hours before the booking or we may have to charge the full menu price for any 'no shows'.

### PAYMENT

All food and drink prices quoted are inclusive of VAT. A 10% discretionary service charge will be added to your final bill.

Your deposit will be deducted from your final bill. All outstanding balances must be paid on or before the day of your Christmas party – unfortunately we can't invoice for payment after the event.

### MENU

Our Christmas menus are served as a banquet to share. Menu confirmation is required a minimum of 14 days before the booking.

Set menus cannot be mixed. E.g. A group of 20 may not choose 10x £20ph menu and 10x £25ph menu.

Notification of any special dietary requirements must be made at least 14 days before the booking.

### CANCELLATION BY THE CLIENT

For cancellations less than 2 working days prior to the booking, Zouk reserves the right to retain the deposit.

### CANCELLATION BY ZOUK

Zouk is entitled to cancel the booking at any time by giving written notice for the following reasons:

- If the client is in breach or default of its obligations under this Agreement
- If the event might prejudice the reputation of Zouk or cause damage to the premises
- If Zouk is unable to carry out its obligations due to circumstances beyond its control.

### PERSONAL BELONGINGS

All property left on the Zouk premises is done so at the owner's risk. Zouk accepts no responsibility for any loss of or damage to property left behind.

### ACCEPTANCE

By booking with Zouk you have confirmed you accept the above terms and conditions for your Christmas party

Christmas At  
**ZOUK**  
tea bar & grill

